



NATIONAL AIDS COMMISSION

Powered to Conquer HIV and AIDS

IT Equipment tender Terms of Reference



Stop AIDS! Keep the Promise

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1. INTRODUCTION

1.1 National AIDS Commission

1.1.1 The National AIDS Commission (NAC) is a statutory body that was established in 2005 in terms of National AIDS Commission Act No.8 of 2005 to be responsible for the development and coordination of strategies and programmes for controlling and combating HIV and AIDS in Lesotho; for facilitating implementation, monitoring and evaluation of programmes and for provision of policy guidance to implementing structures.

- **Vision**

To be the leading HIV and AIDS coordinating body in the SADC region by 2011

- **Mission**

To provide an effective leadership in the coordination of the national response to HIV and AIDS in Lesotho.

- **The Strategic Goal**

The overall goal of NAC is to effectively coordinate the national response to HIV and AIDS in Lesotho.

1.2 Background

1.2.1 Lesotho is one of the world's poorest countries severely devastated by the HIV and AIDS pandemic today. The first HIV incidence was reported in the remote mountain district of Mokhotlong in 1986. The epidemic has since reached higher incidence levels and is now estimated to affect about a quarter (23.2%) of the adult Basotho population aged 15-49, adversely affecting both social and economic indices. In Lesotho, there are an estimated 62 new HIV infections and about 50 deaths due to AIDS each day. There are an estimated 270,000 people living with HIV in Lesotho as of end 2007. Of these, there are 11,801 infected children and 258,472 infected adults. Females continue to be more infected with an estimated 153,581 infected compared to 116,692 males. There has been no significant change in the national adult HIV prevalence since 2005. The sentinel surveillance conducted in 2007 showed that there is no major difference in HIV prevalence among women attending ANC clinics.

In the context of these adverse indicators, showing little improvement from year to year, the National AIDS Commission was formed as a semi autonomous entity to coordinate, monitor and evaluate programmes to reduce the further spread of HIV infections, and mitigation against the adverse impact of AIDS on the population. There is still a great need for a concerted effort to implement an effective national response, in partnership with international development agencies and implementing partners. Appropriate policies and legislative guidelines, together with national coordination mechanisms have already been put into place to manage the planning, mobilization and orderly implementation of the national HIV and AIDS response.

As a semi autonomous organization, NAC has been established with a special technical and operating arm in place called National AIDS Secretariat (NAS). In order to strengthen its capacity and to extensively co-ordinate, steer and guide the national response across the entire country NAC has offices at each of the ten (10) districts of Lesotho including the capital district.

All the ICT infrastructure and services are currently administered and managed under the Management Information Systems (MIS) which is based at NAC headquarters.

In order to enhance their information dissemination, internal and external communication, and HIV and AIDS interventions, NAC has implemented an in-house email system that is also accessible to the remote district offices over the internet access. In similar context, corporate website (www.nas.org.ls or www.nac.org.ls) has also been established and is presently still hosted and maintained with an external IT service provider.

With the fundamental objective to improve the organization's ability to manage corporate information and to efficiently streamline document distribution internally, NAC is currently in the process of developing an intranet.

The future plan and ultimate ambition is to have all the ICT systems and services hosted, managed and administered from within the organization under MIS. NAC has just successfully completed implementation of the HR and finance systems to enable automation of finance and HR operations and processes.

2. TENDER REQUIREMENTS

2.1 Tender proposals are therefore invited from registered IT Companies for the supply, delivery and installation of the following IT equipment that meet the specifications and requirements provided in *section 3* below:

Lot 1: **LT001**

- 10(ten) Laptops: Dell Latitude series
- 45(forty-five) licenses: Microsoft Office 2007 Professional
- 10(ten) desktop UPS: 1000VA APC

Lot 2: **LT002**

- 1(One) 20KVA UPS: MGE Galaxy 3000

2.2 The appointment process will be per one complete **lot group: LT001** and/or **LT002**; the equipment proposed must be grouped as per each **Lot Number**

3. REQUIREMENTS AND SPECIFICATIONS

3.1 This section defines the minimum technical specifications and requirements to be satisfied and supplied.

3.2 The bidder is required to provide the Information Technology equipment that conforms to the minimum and mandatory technical specifications and requirements as outlined in this *section 3*.

3.3 Each requirement and technical specification is referenced in the form <XXXXXNN>, where XXXXX is an item section reference; and NN is a sequential number within the item section. Most requirements are mandatory. The reference is meant for use in the bid preparation and will be used as a reference for full description of the referenced item in the bid document.

3.4 **10(ten) Laptops: Dell Latitude series**

The bidder is anticipated to supply 10(ten) Dell Latitude Series laptops of which each conform to the technical specifications below.

- 3.4.1 1.80 GHz Intel Duo/Xeon™ CPU <DELLSP01>
- 3.4.2 10/100 Ethernet Adaptor <DELLSP02>
- 3.4.3 2.00 GB RAM <DELLSP03>
- 3.4.4 80 GB Hard Drive <DELLSP04>
- 3.4.5 DVD-RW/Recordable <DELLSP05>
- 3.4.6 TV serial output connector <DELLSP06>
- 3.4.7 Sound speakers built-in <DELLSP07>
- 3.4.8 **Dell Optical** scroll cord mouse <DELLSP08>
- 3.4.9 3-year hardware and 1-year system warranty <DELLSP10>
- 3.4.10 Carrying Case/Bag (multiple pockets) <DELLSP11>
- 3.4.11 **Genuine Microsoft Vista Business – Service Pack 1** <DELLSP12>
- 3.4.12 **Genuine Microsoft Office 2007 Professional** (pre-installed) <DELLSP13>
- 3.4.13 **Adobe Acrobat reader (latest)** <DELLSP14>

3.5 **45(forty-five) licenses: Microsoft Office 2007 Professional**

The bidder is expected to supply Microsoft Office 2007 professional for 45(forty-five) user-licenses; Volume licensing would be preferable

- 3.5.1 Genuine Installation pack <MSO01>
- 3.5.2 45(forty-five) User licenses <MSO02>

3.6 **10(ten) desktop UPS: APC 1000VA**

The bidder is required to supply 10(ten) desktop UPS' each complying the requirements and technical specifications as listed here below for desktop computers.

- 3.6.1 APC desktop UPS <UPS01>
- 3.6.2 Capacity: 1000VA <UPS02>
- 3.6.3 Nominal Output Voltage: 220 – 240V <UPS03>
- 3.6.4 Nominal Input Voltage: 220 – 240V <UPS04>
- 3.6.5 Typical Backup Time (at Full Load): 5.3minutes <UPS05>
- 3.6.6 Typical Backup Time (at Half Load): 17minutes <UPS06>
- 3.6.7 Audible Alarm: When running on battery; when battery is distinctively low <UPS07>

- 3.6.8 Control Panel: LED status display when: on Battery; have to replace Battery; and overload indicator <UPS08>
- 3.6.9 3pin output power socket for connecting 3pin plug <UPS09>
- 3.6.10 Minimum of 1-year warranty <UPS10>

3.7 1(One) 20KVA UPS: MGE Galaxy 3000

The bidder is required to supply and install 1(one) 20KVA UPS that meet the minimum requirements and specifications listed here below; and to segregate UPS power points for NAC offices from the entire building UPS points.

- 3.7.1 UPS: MGE Galaxy 3000 <MGEUPS01>
- 3.7.2 Capacity: 20KVA <MGEUPS02>
- 3.7.3 Output Voltage: 220 – 240V <MGEUPS03>
- 3.7.4 Operating Temperature (on power): 0°C – 40°C <MGEUPS04>
- 3.7.5 Operating Temperature (on batteries): 25°C <MGEUPS05>
- 3.7.6 Backup load (Full): 60 PCs + 10Servers <MGEUPS06>
- 3.7.7 Backup Time (Full load): 3 hours minimum <MGEUPS07>
- 3.7.8 Audible Alarm: When running on battery; when battery is distinctively low <MGEUPS08>
- 3.7.9 Control Panel: LED status display when: on Batteries; have to replace Batteries; and overload indicator <MGEUPS09>
- 3.7.10 Minimum of 1-year warranty <MGEUPS10>

4. SERVICE REQUIREMENTS AND WARRANTY

- 4.1 NAC requires that all requirements be supplied with a minimum of 1-year and/or 3-year warranty and maintenance service.
- 4.2 In summary, the warranty maintenance service must include: <MRQ01>
 - 4.2.1 On-site response within agreed performance levels, in particular
 - 4.2.1.1 For severe incidents that render the equipment inoperable,
 - 4.2.1.1.1 a response is required within 2 hours of logging the incident with the supplier or 08:00 a.m. the following business day
 - 4.2.1.1.2 a repair or acceptable work-around within 24 hours of logging the incident
 - 4.2.1.2 For less severe incidents,
 - 4.2.1.2.1 a response is required within 4 hours of logging the incident with the supplier or 08:00 a.m. the following business day
 - 4.2.1.2.2 a repair or acceptable work-around within 48 hours of logging the incident
- 4.3 The bidder is required to offer that supply of all the warranty maintenance services will be delivered free of additional charges.

5. PROCUREMENT REQUIREMENTS AND APPROACH

5.1 Procurement Approach

5.1.1 The procurement is and shall be undertaken in accordance with the NAC Procurement manual.

5.1.2 Stages of Procurement:

5.1.2.1 Preparation and submission of sealed bid proposals

5.1.2.2 Opening of bids publicly

5.1.2.3 Evaluation of bids/tenders

5.1.2.4 Award of bid

5.1.2.5 Issuing of purchase order

5.1.2.6 Commencement of supply and installation

5.1.2.7 Completion of supply

5.2 Cost of Bidding

5.2.1 The bidder shall bear all costs associated with the preparation and submission of his tender and the National Aids Commission (NAC) will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

5.3 Eligibility and Qualification Requirements

5.3.1 This invitation to tender is open only to IT Companies registered in Lesotho and that shall provide evidence satisfactory to NAC tender committee of their eligibility and of their capacity and adequacy of resources to carry out the contract effectively and on time.

6. BID PREPARATION AND FORMAT

6.1 This section of the Tender document provides a guide on how to respond to the tender; the required structure and contents of the proposal as set out in *section 5.4* of the TENDER document.

6.2 Questions about the procurement may be addressed only using the voice telephone number (+266 22326794) to the MIS Officer and/or Procurement Officer before the due date for submission of bids. No email and no fax correspondence shall be entered into whatsoever regarding this tender document.

6.3 Cost of bid preparation

6.3.1 Each and every bidder is required to bear all the costs incurred by the bidder in connection with procurement processes: the preparation and submission of proposal, and participating in supply and technical discussions and research. The bidder is required to confirm its understanding in this regard. <MRQ03>

6.4 The bid to be prepared by the bidder shall comprise the following:

6.4.1 Section 1: Introduction

6.4.1.1 Letter of acceptance of the invitation to participate in the bidding and to fully comply or decline to the terms and conditions of the bid.

6.4.2 Summary of the equipment proposed and their costs:

6.4.2.1.1 List and quantities of goods;

6.4.2.1.2 The total cost (including VAT) per equipment in figures and words;

6.4.2.1.3 Schedule by which each equipment will be delivered after receiving an order;

6.4.2.1.4 How goods will be delivered to NAC premises;

6.4.2.1.5 The information on eligibility and qualification and any other material required to complete the delivery.

6.4.2.2 Contacts details:

6.4.2.2.1 The bidder is requested to provide the name, job title and contact details (postal address, voice telephone number, facsimile telephone number and e-mail address) of the individual in the supplier organization who will be responsible for responding to any procurement or technical enquiries.

6.4.2.3 Referees:

6.4.2.3.1 The bidder must give and attach as Annex **MRQ11 – Reference sites** the details of minimum of three customer reference sites where similar IT equipment was supplied and serviced. Referees should be those that can be contacted by NAC without prior notice of the bidder and references must include: <MRQ11>

6.4.2.3.1.1 Name, physical address and telephone of the referees

6.4.2.3.1.2 Type of IT Equipment Supplied

6.4.2.3.1.3 Quantities of IT Equipment supplied

6.4.2.3.1.4 Cost of IT Equipment supplied

6.4.2.3.1.5 Date on which the IT Equipment was supplied

6.4.2.3.2 Referees may be questioned on the size and operations; mainly experience with the bidder concerning supply of the IT equipment, installations, configurations and training or after-delivery coaching; the performance level of services and after-sales response; and the nature and quality of the commercial relationship with clients.

6.4.3 Section 2: Compliance and Charges

6.4.3.1 The bidder must fill and complete the Blank Compliance Matrices enclosed within this tender document in *section 16* below.

6.4.3.2 The bid must enclose a copy bound of each completed matrix into the proposal as annexes as follows:

Annex A: Minimum Requirements
Annex B: 10(ten) Laptops: Dell Latitude series
Annex C: 10(ten) desktop UPS': APC 1000VA
Annex D: 1(One) UPS': APC 1000VA
etc...

6.4.3.3 The completed compliance matrix must be legible and unambiguous.

6.4.3.4 Illegible or ambiguous response may be treated as non-compliant and may be rejected, and may disqualify the bidder from further participation in the bid.

6.4.3.5 Instructions concerning the completion of the matrix are included in *section 16* of this bid document.

6.4.4 **Section 3: Trading documents**

6.4.4.1 The bidder must provide the following **certified** and **valid** trading documents:

6.4.4.1.1 Certified copies of **Valid** Traders' License

6.4.4.1.2 Certified copies of **Valid** TAX Clearance Certificate

7. **BID PRICE**

7.1 The price quoted by the bidder shall not be subject to adjustment on any account except as otherwise provided in the conditions of contract

8. **BID VALIDITY**

8.1 Bids shall remain valid and open for acceptance for a period of 60(sixty) working days after the date of tender opening. <MRQ04>

8.2 **Bidder Organization**

8.2.1 The bidder must fully declare and describe the organization and relationships and nature of participation of all entities proposed to be involved whether as partners or sub-contractors. <MRQ05>

8.2.2 For a consortium bid, one partner must be the designated prime contractor who will be readily available to respond and attend to any and all queries, problems and questions. <MRQ06>

8.3 The corporate CV of the bidder and its partners and sub-contractors (if any), must be provided. <MRQ07>

8.4 **Bidders' resources and availability**

8.4.1 Bidders must guarantee in their bid proposals that sufficient resources will be available to ensure that delivery can be completed within the period allowed and that all NAC technical questions can be answered and addressed promptly. <MRQ08>

9. EVALUATION OF BIDS

- 9.1 In order to attain the best 'VALUE FOR MONEY' for NAC; tender may not be awarded as whole to only one bid for all the required equipment; tenders may be awarded in parts per each lot.
- 9.2 Once proposals have been received, they will be evaluated using NAC procurement manual evaluation procedures and regulations.
- 9.3 **Evaluation Approach:**
- 9.3.1 A two level approach will be employed to evaluate tenders leading to a "Value For Money" based award.
- 9.3.2 The first level evaluation will assign a technical score:
- 9.3.2.1 Any tender bid that does not comply fully with the minimum mandatory requirements in section 3 is unlikely to proceed to the second level of evaluation.
- 9.3.3 The second level evaluation will be on the 'VALUE FOR MONEY':
- 9.3.3.1 At the second level the quoted costs of the proposed solution will be assessed the best 'value for money' proposed by each tender bid.
- 9.3.4 The bid that offers the lowest tender price shall not/may not necessarily be awarded the tender.

10. SEALING AND MARKING OF BIDS

- 10.1 Bidders shall provide to the NAC, the original plus two copies of the bid in a sealed envelope.
- 10.2 The envelope containing the original and the two copies shall **not** bear any form and/or means of the identification of the bidder and shall be marked as follows:

National AIDS Commission
Bid for Information Technology Equipment
DO NOT OPEN BEFORE [19th June 2009]

11. DEADLINE FOR SUBMISSION OF BIDS

- 11.1 Bids must be received by NAC at the address specified above no later than [2.30pm on the 19th June 2009]. No bid will be received and/or accepted after the deadline.

12. BIDS OPENING

- 12.1 The NAC Tender Committee will open the bids, in the presence of all bidders or their duly authorized representative who choose to attend, at NAC offices (Red Cross House opposite UN building) and at 2.30pm on the 19th June 2009;
- 12.2 The name of the bidder and total amount of each bid shall be read aloud and recorded when opened.
- 12.3 Prior to the detailed evaluation of the bids, the NAC will ascertain whether the bids meet the eligibility requirements (*as outlined in section 3*); have been properly signed; have any material errors in computation; and are otherwise generally in order;
- 12.4 Bids will be checked by the NAC Tender Committee for any arithmetic errors. Where there is a discrepancy between the amounts in figures and words, the amount in words will govern. Where there is a discrepancy between the unit rate and the line item total, derived from multiplying the unit rate by the quantity, the unit rate as quoted will govern. If a bidder refuses to accept the correction, his/her bid will be rejected.

13. AWARD OF CONTRACT

- 13.1 The NAC Tender Committee will award the contract to the bidder whose bid has been determined to be substantially responsive to the tender documents as stated above and has the best 'Value For Money' proposal, provided further that the bidder has the capability and resources to carry out the contract effectively.
- 13.2 Prior to the expiration of the period of the bid validity prescribed by the NAC, the NAC will notify the successful bidder in writing that his bid has been accepted. This "Letter of Offer" shall name the sum which the NAC will pay for the goods.
- 13.3 Within 5(five) days of receipt of the Letter of Offer, the successful bidder shall in writing notify NAC that they accept the offer as is.
- 13.4 NAC reserves the right to dishonour any bid that is not substantially responsive; and/or do not address minimal and mandatory requirements and technical specifications; and/or there is lack of effective competition.
- 13.5 The bid that offers the lowest tender price shall not/may not necessarily be awarded the tender.
- 13.6 If a bid is not substantially responsive, i.e. it contains material deviations from or reservations to the terms, conditions and specifications in the bidding documents, it will not be considered further. The bidder shall not be permitted to correct or withdraw material deviations or reservations once bids have been opened;

14. ACCEPTANCE OF CONTRACT

- 14.1 The bidder is required to confirm that they will accept the 'Terms and Acceptance Conditions set out in this section. <MRQ09>

14.2 If awarded the tender, the bidder will be required to supply the equipment meeting the requirements set out in this Tender Document except only if :

14.2.1 The proposal expressly states that a particular requirement cannot or will not be met or can or will be met only in part.

14.2.2 NAC notifies in writing when accepting the bid, or subsequently, that the missing element is not required to meet a particular requirement or requirements.

15 SUPPLY AND INSTALLATION OF EQUIPMENT

15.1 Following the award of contract, the supply and installation of equipment is expected to commence not more than fourteen(14) days after the issue of an official order.

15.2 Each bidder is required to commit according to their bid proposal.

15.3 The successful bidder should undertake to complete the supply and installation of the goods and services in a period no exceeding twenty-one(21) working days. <MRQ10>

15.4 NAC anticipates that the bidder would deliver all equipment fully installed.

15.5 Bidders should substantiate in their bids that they are professionally qualified and/or have considerable work-field experienced with a proven track record in the supply of IT equipment.

16 BLANK COMPLIANCE MATRIX

16.1 This section includes a sample of blank compliance matrix which the bidder must complete for each of all the items to reflect the level at which the bid complies with the specified minimum requirements and technical specifications.

16.2 It is important to recognize that the preformatted blank compliance matrix table contains abbreviated references for convenience. The meaning of each reference is determined by the information given in the requirements sections and sub-sections against which each reference appears in this tender document.

16.3 How to complete Blank Compliance Matrix

16.3.1 This section includes the meaning and description of each column of the Blank Compliance Matrix.

16.3.2 Each and every bidder must fill and complete the matrix by following the guideline description shown here below for each matrix column. The first row requires the full name of the bidder.

BIDDER:

Fill in the full name of the bidding company or organization

COMPLIANCE LEVEL:

Compliance Level is where the bidder shows if the bid is complying FULLY or PARTIALLY or NOT-AT-ALL with the requirement and technical specification.

Please use **X** or \checkmark or any other symbol to mark and show the compliance level as follows.

- **Full or Above:** Mark to show if the bid is complying **fully** and/or above the requirement or equipment technical specification as described.
- **Partial:** Mark to show if the bid is complying **partially** and not fully with the requirement or equipment technical specification as described.
- **Nil:** Mark to show if the bid is **NOT complying at all** with the requirement or equipment technical specification as described.
- Please mark ONLY ONE option per each requirement or technical specification, DO NOT mark more than one option otherwise it would render the bid illegible hence be disqualified.

PRICE:

- Under the price column the bidder may or may not show the price/cost of requirement or equipment technical specification of the equipment **if the standard price/cost is available.**
- Please use **NIL** or “— “ to show that the requirement or specification does not have or cannot be assigned any standard price/cost.
- All Price currency must **ONLY** be in Lesotho Maloti or RSA Rands; the bid with other currencies than specified will be discarded.

NOTES/COMMENTS:

- Notes/Comments is any description or information (if any) about the requirement or technical specification. Example of notes/comments may be: “*out of the market*” or “*only maximum of 10-inch is available*” or “*upgraded to Win XP*” or “*CD-rom not available*” or “*MS Office 2007 comes pre-installed*”.

TOTAL COST

- Total Cost is the Overall value/price (including VAT) for the complete single equipment proposed.

- The total cost for the selected equipment should include the cost of each of its priced requirement or technical specification item.
- Please use **NIL** if Overall Total Cost for the whole single proposed equipment is zero and the equipment is going to be offered at no cost.
- All Price currency must **ONLY** be in Lesotho Maloti or RSA Rands; the bid with other currencies than specified will be discarded.

16.4 MINIMUM REQUIREMENTS Blank Compliance Matrix

Annex A: Minimum Requirements

| BIDDER | | | | | | |
|----------------|---|------------------|---------|-----|----------|----------------|
| Item Reference | Short Description of the item | Compliance Level | | | Price | Notes/Comments |
| | | Full or Above | Partial | Nil | (Maloti) | |
| MRQ01 | On-site response for critical and severe system failure (<i>section 4.2</i>) | | | | | |
| MRQ02 | Delivery free of charges and 1-year warranty (<i>section 4.3</i>) | | | | | |
| MRQ03 | Bidder shall bear all costs of BID preparation (<i>section 6.3</i>) | | | | | |
| MRQ04 | Bid remain valid for 30 days (<i>section 7.1</i>) | | | | | |
| MRQ05 | Bidder partners or sub-contractors (<i>section 7.2.1</i>) | | | | | |
| MRQ06 | Prime contractor readily available for queries (<i>section 7.2.2</i>) | | | | | |
| MRQ07 | Corporate CV of prime bidder, partners and sub-contractors (<i>section 7.3</i>) | | | | | |
| MRQ08 | Sufficient resources and delivery to be strictly on time (<i>section 7.4.1</i>) | | | | | |
| MRQ09 | Acceptance of Terms and Conditions (<i>section 13.1</i>) | | | | | |
| MRQ10 | Supply of goods, services and installation shall be within 14 days (<i>section 14.3</i>) | | | | | |
| MRQ11 | Attached reference sites that can be contacted (<i>section 5.4.1.4</i>) | | | | | |
| | OVERALL COST (Including 14% VAT) | | | | | |

16.5 TECHNICAL SPECIFICATION Blank Compliance Matrix

Annex B: 10(ten) Laptop: Dell Latitude series

| BIDDER | | | | | | | |
|-----------------|--|------------------|---------|-----|----------------|----------------|---------|
| Item Reference | Short Description of the item | Compliance Level | | | Price (Maloti) | Notes/Comments | Annex D |
| | | Full or above | Partial | Nil | | | |
| DELLSP01 | 1.80 GHz Intel Pentium/Duo/Xeon™ CPU | | | | | | |
| DELLSP02 | 10/100 Ethernet Adaptor | | | | | | |
| DELLSP03 | 2.00 GB RAM | | | | | | |
| DELLSP04 | 80 GB Hard Drive | | | | | | |
| DELLSP05 | DVD-RW/Recordable | | | | | | |
| DELLSP06 | TV serial output connector | | | | | | |
| DELLSP07 | Sound speakers built-in | | | | | | |
| DELLSP08 | Dell <u>Optical</u> scroll cord mouse | | | | | | |
| DELLSP09 | 3-year hardware and 1-year system warranty | | | | | | |
| DELLSP10 | Carrying Case/Bag (multiple | | | | | | |
| DELLSP11 | Genuine Microsoft Vista Business – Service Pack 1 | | | | | | |
| DELLSP12 | Genuine Microsoft Office 2007 Professional (pre-installed) | | | | | | |
| DELLSP13 | Adobe Acrobat reader (latest) | | | | | | |
| | UNIT COST FOR SINGLE LAPTOP (Incl. VAT) | | | | | | |
| | TOTAL COST FOR TWO LAPTOPS (Including VAT) | | | | | | |

Annex C: 10(ten) desktop UPS': APC 1000VA

| BIDDER | | | | | | | |
|----------------|---|------------------|---------|-----|----------------|----------------|---------|
| Item Reference | Short Description of the item | Compliance Level | | | Price (Maloti) | Notes/Comments | Annex D |
| | | Full or above | Partial | Nil | | | |
| UPS01 | APC desktop UPS | | | | | | |
| UPS02 | Capacity: 1000VA | | | | | | |
| UPS03 | Nominal Output Voltage: 220 – 240V | | | | | | |
| UPS04 | Nominal Input Voltage: 220 – 240V | | | | | | |
| UPS05 | Typical Backup Time (at Full Load): 5.3minutes | | | | | | |
| UPS06 | Typical Backup Time (at Half Load): 17minutes | | | | | | |
| UPS07 | Audible Alarm: When running on battery; when battery is distinctively low | | | | | | |
| UPS08 | Control Panel: LED status display when: on Battery; have to replace Battery; and overload indicator | | | | | | |
| UPS09 | 3pin output power socket for connecting 3pin plug | | | | | | |
| UPS10 | Minimum of 1-year warranty | | | | | | |
| | UNIT COST FOR SINGLE LAPTOP (Incl. VAT) | | | | | | |
| | TOTAL COST FOR TWO LAPTOPS (Including VAT) | | | | | | |

Annex D: 1(One) 20KVA UPS: MGE Galaxy 3000

| BIDDER | | | | | | |
|-----------------|---|------------------|---------|-----|----------|----------------|
| Item Reference | Short Description of the item | Compliance Level | | | Price | Notes/Comments |
| | | Full or above | Partial | Nil | (Maloti) | |
| MGEUPS01 | UPS: MGE Galaxy 3000 | | | | | |
| MGEUPS02 | Capacity: 20KVA | | | | | |
| MGEUPS03 | Output Voltage: 220 – 240V | | | | | |
| MGEUPS04 | Operating Temperature (on power): 0 ⁰ C – 40 ⁰ C | | | | | |
| MGEUPS05 | Operating Temperature (on batteries): 25 ⁰ C | | | | | |
| MGEUPS06 | Backup load (Full): 60 PCs + 10 Servers | | | | | |
| MGEUPS07 | Backup Time (Full load): 3 hours minimum | | | | | |
| MGEUPS08 | Audible Alarm: When running on battery; when battery is distinctively low | | | | | |
| MGEUPS09 | Control Panel: LED status display when: on Batteries; have to replace Batteries; and overload indicator | | | | | |
| MGEUPS10 | Minimum of 1-year warranty | | | | | |
| | UNIT COST FOR SINGLE LAPTOP (Incl. VAT) | | | | | |
| | TOTAL COST FOR TWO LAPTOPS (Including VAT) | | | | | |

